Manager - People Success

wooqer | APP *for* OPS

Wooqer is One App for All Ops that enables businesses and teams of all sizes to get actions on ground InSync with strategy. Digitise paper, excel or informal workflows, Train people & share ideas, and know what needs to be decided at the right time - all in one place on Wooqer. Wooqer equips operations leaders and digital champions with everything you need to get control of your business operations with no dependencies. Keep it simple with a start-of-day checklist, bring rigour like a site Audit, or dive deep with extensive workflows like New Store Opening - It's all in your hands, at all times. Boost your business results with proven Apps on the marketplace **(www.wooqer.com/marketplace/)** or explore various integrations that help you build a powerful decision support system. Wooqer is for everyone - who needs to get the job done.

As a People Success Manager you will be involved with multiple human resource disciplines overall improving workplace communication and delivering people strategy for everyone in Wooqer to succeed.

Job responsibilities -

- Delivering high quality, easy to engage administrative processes, compliance, systems, policies, procedures and legal contracts.
- Build relationships by being key business partner for all employees within Wooqer.
- Raising managers competence in dealing with employee relations issues.
- Owning the Onboarding process. Build strategy and plan first 7/15/30 days of employee experience.
- Prepare Onboarding kit.
- Complete documentation like contracts, nondisclosure agreement etc.
- Facilitating exit process.
- Drive Employment branding initiatives.
- Ensure new hires have technical assistance to properly set up their hardware and software.
- Can-do attitude and flexible approach with ability to adapt to changing priorities

Requirements
- Proven work experience as a people manager.
- 4+ years of experience
- Bachelor's or Masters in Human Resources
- Excellent time management skills with a proven ability to meet deadlines.
- Experience in HRBP preferred
- Entrepreneurial background or mindset is preferred

About Wooqer

Our Journey

Wooqer is a one of its kind journey where profitability comes first. With customers who genuinely get value from the product and are willing to pay for it, scale is a natural next step. And that's the next phase of the Wooqer journey. We are preparing for growth.

The already available Creator tools that users love to use and the hundreds of apps users have self created on the Wooqer Super App form the foundation for our growth. Global expansion, New selling methodologies, Marketing focus and a B2B apps marketplace shall make it happen.

At Wooqer, Intelligence is hygiene and Execution capability a necessity. We build things right and blow customer expectations away, every single time. We chase crazy big goals, take full ownership, deliver excellence and celebrate our successes. We pay attention to detail and are right..most times as we simplify work for self and users. We are building the future. Today. And last but not the least, we are frugal. After all, we are still building a profitable company.

Our Leadership

Vishal Purohit
As Founder and CEO of Wooqer, Vishal leads the product vision and organization. VIshal is a serial entrepreneur with multiple successful exits. Vishal has held Technology, Sales, Operations, Chief Executive and Advisory roles in his journey to Wooqer. Vishal holds a BE in Comp. Sc from Univ of Pune

Sarika Pandey
As Co-Founder of Wooqer, Sarika anchors all customers enabling them to self create solutions for day to day needs and identify opportunities to continually derive more value. Before Wooqer, Sarika was a banker having held various avatars at ANZ, SCB and Kotak. Sarika holds an MBA from FMS Delhi and is a medical science graduate from AIIMS.

Rakesh Agarwal
As Chief Technology and Product Officer, Rakesh is working towards making Wooqer more scalable and valuable. Before Wooqer, Rakesh has led growth of Products & Tech with Market leaders like SAP and Tally. He also brings with him the experience of an Entrepreneur. Rakesh holds a Bachelor Degree from IIT Delhi.

Kailash Iyer
As a VP – Finance, Kailash is leading the finance, legal, compliance & admin team and is striving to unlock value for all stakeholders. Kailash is a versatile professional, with entrepreneurial mindset, with diverse experience in financial and business environments. Prior to Wooqer, Kailash led a similar role at Hashedin By Deloitte. Kailash is a Chartered Accountant and a Narsee Monjee College alumnus